**ANNUAL QUALITY ASSURANCE REPORT (AQAR)**

**2017-2018**

***submitted to***

**National Assessment and Accreditation Council**

**(NAAC)**

**Bangalore**

***By***

****

**Sri D N R Govt. Degree College (w),**

**Palakol–534260**

**Andhra Pradesh**

**INTERNAL QUALITY ASSURANCE CELL**

# The Annual Quality Assurance Report (AQAR) of the IQAC

**For the Year 2017-18**

Part – A

2017-18

**AQAR for the year *(for example 2013-14)***

**1. Details of the Institution**

SRI D.N.R GOVT DEGREE COLLEGE FOR WOMEN

1.1 Name of the Institution

BEHIND MUNICIPAL OFFICE

1.2 Address Line 1

D.NO: 22-1-18

Address Line 2

PALAKOL

City/Town

ANDHRA PRADESH

State

534260

Pin Code

dnrgdcw@yahoo.co.in

Institution e-mail address

08814 - 222128

Contact Nos.

Dr.Ch.Nagamani

Name of the Head of the Institution:

08814-221480

Tel. No. with STD Code:

9908487238

Mobile:

S.P.Chand

Name of the IQAC Co-ordinator:

9441306844

Mobile:

IQAC e-mail address:

AP COGN 12781

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

**OR**

1.4 **NAAC Executive Committee No. & Date:**

………………………………….

*(For Example EC/32/A&A/143 dated 3-5-2004.*

*This EC no. is available in the right corner- bottom*

*of your institution’s Accreditation Certificate)*

www.sridnrgdcw.org

1.5 Website address:

http://www. sridnrgdcw.org/ AQAR – 2015-16 doc

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | B | 73.20 | 2006 | 5 Years |
| 2 | 2nd Cycle | B | 2.50 | 2016 | 5 Years |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

1.7 Date of Establishment of IQAC : DD/MM/YYY

02-07-2007

1.8 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_2009-10........... 26/05/2010
2. AQAR\_\_\_2010-11.......... 20/05/2011
3. AQAR\_\_\_2011-12..........19/09/2012
4. AQAR\_\_\_2012-13..........29/05/2013
5. AQAR\_\_\_2013-14..........27/04/2014
6. AQAR \_\_\_2014-15..........13/01/2016
7. AQAR \_\_\_2015-16..........30/12/2016
8. AQAR \_\_\_2016-17..........07/10/2017

1.9 Institutional Status

√√

University State Central Deemed Private

Affiliated College Yes No

√

Constituent College Yes No

√

Autonomous college of UGC Yes No

√

√

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

√

Type of Institution Co-education Men Women

√

Urban Rural Tribal

√

√

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

√

Arts Science Commerce Law PEI (Phys Edu)

√

√

TEI (Edu) Engineering Health Science Management

   ......

Others (Specify)

Adikavi Nannaya University,W.G.Dist.

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

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Autonomy by State/Central Govt. / University

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University with Potential for Excellence UGC-CPE

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DST Star Scheme UGC-CE

\_

\_

UGC-Special Assistance Programme DST-FIST

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UGC-Innovative PG programmes Any other (*Specify*)

\_

UGC-COP Programmes

**2. IQAC Composition and Activities**

06

2.1 No. of Teachers

01

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

2.4 No. of Management representatives

01

0

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

01

Community representatives

\_

2.7 No. of Employers/ Industrialists

01

2.8 No. of other External Experts

2.9 Total No. of members

11

04

2.10 No. of IQAC meetings held

16

39

2.11 No. of meetings with various stakeholders: No. Faculty

1

1

4

Non-Teaching Staff Students Alumni Others

√

2.12 Has IQAC received any funding from UGC during the year? Yes No

Rs.3 Lakh for Five Years

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

888 8

04

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Total Nos. International National State Institution Level

04

Regional

1. Choice based credit system 2. Human Rights and Values in Education

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

1.Strengthened the academics

2.Monitoring and evaluating teaching and learning process

3. Conducted internal departmental audit

4. Encouraged students to participate in District level seminars and competitions

5. Motivated staff to pursue research activity

6.Guided the departments in conducting district level seminar

1. Encouraged students to participate in District Level & State Level Sports and Games.
2. Encouraged Staff to participate in State Level and International Level Seminars / Workshops.

4. Encouraged Staff to submit proposals to minor/major research project.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| Organise health awareness programmes for adolescent girls. | Dr.Ch.Lalitha and Dr.Sujaya sri Sr.Doctors of the town were invited to organise counselling sessions. |
| To increase ICT based instruction. | Encouraged staff to make maximum use of E classroom |
| Encourage Students to utilize the facility of gym & indoor stadium. | Organised dist. level shuttle Badminton tour name at sponsored by Loins club, Palakol. |
| To procure more number of text books for the library. | Purchased books worth Rs.72,000 By using SC/ST Book bank fund sanctioned by state govt. |
| To improve communication skills of the students. | JKC of the college celebrated “English speaking skills Day” where in students performed various communicative activities. |
| Conduct couching for competitive exams for outgoing students as well as other aspirants. | E class room was provided for 3 month on line couching for group II exams by DRDA W.G.Dist. |
| Plan a work shop for staff and students on teaching & learning practices | Organised a workshop on “the Dynamics of teaching and learning in the present context”with Dr.J.Appa swamy assit.Prof.HCU, Hyd.As Chief Resource person. |
| Conduct more extension activities. | More than 10 activities like rallies, guest lectures were conducted on “cashless transactions,swach bharath and gender violence. |
| Organise Job melas form reputed companies. | Jawahar knowledge centre of the college organised job drive in coordination with reddy labs,hyd. |
| Skill based training. . | WEC of the college coordinated with women and child welfare center and Kapu corporation in conducting 3 months training to 80 Kapu women in tailoring. |
| Take initiative to organise more competitions in various events to students | Competitions in elocution ,essay writing and on the occasion of Ekta diwas, Ramanujan jayanthi, Independence Day ,Library week ,sankranthi, vigilance awareness week etc  Intercollegiate competitions in essay writing& elocution in coordination with Lions Club on the occasion of Gandhi Jayanthi. |
| Proposal for self finance course of B.Com Computer Applications | Proposal was submitted |

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Discussed in the staff meetings and the suggestions made are inserted in the report

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | \_ |  |  |  |
| PG | \_ |  |  |  |
| UG | 05 | \_ | 01 |  |
| PG Diploma | \_ |  |  |  |
| Advanced Diploma | \_ |  |  |  |
| Diploma |  | 01  (Tiss programme) |  | 01 |
| Certificate | \_ |  | \_ |  |
| Others |  |  |  |  |
| **Total** | 05 | 01 | 01 | 01 |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative | \_ | \_ | \_ |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/**Elective option** / Open options

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 5 |  |  |  |
| Trimester | \_ |
| Annual | -- |

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1.3 Feedback from stakeholders\* Alumni Parents Employers Students

***(On all aspects)***

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Mode of feedback : Online Manual Co-operating schools (for PEI)

***\*Please provide an analysis of the feedback in the Annexure***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

syllabus and Exam pattern for 1st year were changing to CBCS ,2nd and 3rd year under classes scheme annual.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |
| --- | --- |
| Total | Lecturers |
| 06 | 06 |

2.1 Total No. of permanent faculty

02

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
|  |  |  |  |  |  | 0 | 12 |  |  |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

16

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2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops | 0 | 06 | 15 |
| Presented papers | 0 | 04 | 10 |
| Resource Persons | 0 | 02 | 02 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1.Learner centered methods like student seminars,student research projects,task-based classroom instruction are adopted.

2. ICT based Teaching & Learning through MANA TV, Youtube lessons and Virtual class rooms.

2.7 Total No. of actual teaching days

180

during this academic year

2.8 Examination/ Evaluation Reforms initiated by

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the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

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01

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2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

85%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

distribution of pass percentage :

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students  appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| B.A | 22 | - | 10% | 30% | 58% | 98% |
| B.Com | 43 | - | 49% | 9% | 11% | 69% |
| B.Sc | 60 | - | 46% | 10% | 2% | 58% |

2.12

1.Prepared institutional Action plan criteria wise at the beginning of the academic year

2.Guides all the department in executing the plan systematically

3.Monitors coverage of syllabus and conduct of curricular ,co curricular and extra curricular activities

4. Institutional Activity Register is maintained.

5. Submits Key Performance indicators of faculty to CCE,AP

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | 01 |
| UGC – Faculty Improvement Programme | \_ |
| HRD programmes | \_ |
| Orientation programmes | 0 |
| Faculty exchange programme | 03 |
| Staff training conducted by the university | \_ |
| Staff training conducted by other institutions | 5 |
| Summer / Winter schools, Workshops, etc. | \_ |
| Others | \_ |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 02 | 01 | 0 | \_ |
| Technical Staff | 0 | 0 | 0 | 0 |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1.Students are encouraged to do study projects as part of Janmabhoomi- Mana Vuru launched by Govt of A.P.4 case studies were conducted by the students under the supervision of faculties of Telugu,Commerce,Economics and Chemistry.

2.One district level student seminar was jointly conducted by departments of Commerce and Humanities on DRC Platform

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs | \_ | \_ | \_ | \_ |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | \_ | \_ | \_ | \_ |
| Outlay in Rs. Lakhs |  |  |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals |  |  |  |
| Non-Peer Review Journals | 01 | \_ | \_ |
| e-Journals | \_ | \_ | \_ |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

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Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects |  |  |  |  |
| Minor Projects |  |  |  |  |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored | \_ | \_ | \_ | \_ |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

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ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

-

-

-

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-

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

-

INSPIRE CE Any Other (specify)

-

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3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | \_ | \_ | \_ | \_ | \_ |
| Sponsoring agencies | \_ | \_ | \_ | \_ | \_ |

3.11 No. of conferences

organized by the Institution

02

3.12 No. of faculty served as experts, chairpersons or resource persons

-

-

3.13 No. of collaborations International National Any other

2

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

-

-

From funding agency From Management of University/College

Total

-

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | - |
| Granted | - |
| International | Applied | - |
| Granted | - |
| Commercialised | Applied | - |
| Granted | - |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  |  | - |  | - | - |  |

Of the institute in the year

3.18 No. of faculty from the Institution

-

who are Ph. D. Guides

and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

-

-

JRF SRF Project Fellows Any other

-

-

3.21 No. of students Participated in NSS events:

100

-

University level State level

National level International level

-

-

3.22 No. of students participated in NCC events:

-

-

University level State level

National level International level

-

-

3.23 No. of Awards won in NSS:

-

University level State level

-

National level International level

-

-

3.24 No. Of Awards won in NCC:

University level State level

-

-

National level International level

-

-

3.25 No. of Extension activities organized

10

0

University forum College forum

1

04

0

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Campus cleaning as part of Swatch Bharath on every 4th Saturday by NSS volunteers.
* Various awareness programmes involving students in various villages from 3-1-18 to 11-1-18 as part of “Janmabhoomi- ManaVuru”
* Rallies on cashless transactions, AIDS day Ozone Day.
* The college hosted 3 month training programme in “Tailoring Trade” to Kapu women of the town organized by Women Development and child welfare Deaprtment under the sponsorship of Kapu corporation.
* The students donated 2 bags of rice to old age home.
* AIDS Rally, AIDS awareness by RCC in Collaboration with DRC.

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 2.61 acres | \_ | \_ | 2.61 acres |
| Class rooms | 16 | 0 | - | 16 |
| Laboratories | 06 | \_ | \_ | 06 |
| Seminar Halls | 01 | \_ | \_ | 01 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | Laboratory equipment for Science labs worth Rs.22.5 Lakh & Public addressing system worth R.1.65 Lakh | \_ | \_ | \_ |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 12 Lakh | \_ | \_ | 12 Lakh |
| Others | 01(Women’s Hostel) | 01(Indoor Stadium) | UGC | 02 |

4.2 Computerization of administration and library

Computers are being used in Administration.

Soul Software, Inflibnet in Library.

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value Rs. | No. | Value | No. | Value |
| Text Books | 200 | 99,934 | 200 | 72,000 | 400 | 1,71,934 |
| Reference Books | 32 | 60,000 | - | - | 32 | 60,000 |
| e-Books |  |  | - | - |  |  |
| Journals | 07 | 10,000 | 20 | 43,000 | 27 | 53,000 |
| e-Journals |  |  | - | - |  |  |
| Digital Database |  |  | - | - |  |  |
| CD & Video |  |  | - | - |  |  |
| Others (specify) – Books for competitive Exams | 20 | 5,000 | 200 | 1,00,000 | 220 | 1,05,000 |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 58 | 1 | For 30 Systems | 01 | 01 | 01 | 03 | 05 |
| Added | Nil | Nil | \_ | Nil | \_ | Nil | Nil |  |
| Total | 58 | 1 | 30 | 01 | 01 | 02 | 03 |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

1. All the departments have acess to internet
2. Department of computers extends its support in teaching basic computer skills to non computer students.
3. Department of Zoology organized an awareness programme on digital Literacy Resources

4.6 Amount spent on maintenance in lakhs :

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i) ICT

1.65 lakh

ii) Campus Infrastructure and facilities

5 lakhs

iii) Equipments

0.50 Lakhs

iv) Others

07.15 Lakhs

**Total:**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1.Bridge classes and remedial classes are conducted

2.Guides JKC in conducting career guidance programme.

3.Organised guest lectures where in eminent subject experts were invited to provide additional inputs and to share their real life experiences with students.

4.Cycles were provided to 20 poor students with the sponsorship of Lions Club,Palakol

5.The Women development and child welfare Department conducted a one day training programme for adolescent girls on personality development, health,education,legal literacy and gender issues under ‘Kishori Vikasam’launched by Govt of Andhra Pradesh.

6. Midday meals was provided to poor students by Ksheerapuri Annadana samajam,Palakol.

7.Gym and Indoor stadium were accessible to all the students who are motivated by the Physical Director to participate in University/ Stae/National level events.

8. Chakra Charitable Trust extended financial assistance of Rs.390000 to 30 meritorious economically backward students.

5.2 Efforts made by the institution for tracking the progression

1.Personal guidance is constantly provided through mentoring

2. Additional inputs are provided through MANA TV lessons

Telecasts by CCE,A.P

3.Passed out students are enrolled in the alumini association.

4. The academic as well as professional progress of the students as

well as alumini was mentored and recorded by respective

departments.

5.MOOCS are pursued by staff and students.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 266 | - | - | - |

5.3 (a) Total Number of students

(b) No. of students outside the state

0

0

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| - | - |

|  |  |
| --- | --- |
| No | % |
| 266 | 100% |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 104 | 85 |  | 180 |  | 269 | 70 | 99 | 2 | 166 | 2 | 269 |

Demand ratio 2:1 Dropout .5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

"Coaching For Entry Into Services" through teaching faculty,Career guidance, Employable & Communication Skills through JKC are imparted.

No. of students beneficiaries

80

5.5 No. of students qualified in these examinations

-

-

-

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

-

-

-

-

5.6 Details of student counselling and career guidance

1.Class Counselors offer confidential counselling services to Students to help them improve their personal, Social,and academic well being.

2.The career guidance cell helps the students identify their their goals and encourages them to strive hard to achieve their goals.

3. The mentors encourage students to forge good relationships with with teachers

friends and family members.

3.They encourage the students to utilize the available resources to the maximum extent. goals and encourages them to strive hard to achieve their goals.

4.The mentors encourage students to forge good relationships with teachers ,friends and family members.

5.JKc and Career Guidance Cell keep the students up-to-date on the employment opportunities and assists the students in making educational and occupational choices

6.JKC organizes on campus placement drives to provide employment opportunities to the students.

No. of students benefitted

150

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| Reddy labs | 30 | 4 | 10 |

5.8 Details of gender sensitization programmes

1. Seminar on gender rights and human right.
2. Observation of international Day for elimination of violence against women.
3. Participation in save the girl child campaign.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

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10

State/ University level National level International level

No. of students participated in cultural events

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\_

1

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

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\_

2

Sports : State/ University level National level International level

\_

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1

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution | - | - |
| Financial support from government | 350 (Through Scholarships) | 6,50,000 /- |
| Financial support from other sources | 30 (Vasudha Foundation) | 30,000/- |
| Number of students who received International/ National recognitions | \_ | \_ |

5.11 Student organised / initiatives

-

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-

Fairs : State/ University level National level International level

-

-

-

Exhibition: State/ University level National level International level

03

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: :

1.Fixing iron pipelined animal guard at the main gate of the college to prevent pigs and stray dogs entering into the compound.

2.Drainage repairs were carried out and sewer pipes were replaced

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**

To inculcate social, ethical and cultural values among the rural women students of this Agro - based region through quality education and equip them with  the required skills to make them competent enough in the global context.

**Mission:**

Leverage qualitative teaching-learning practices in evolving rural student’s community as confident, intelligent, skill trained humane and responsible citizens

6.2 Does the Institution has a Management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The updates in the curriculum are queried periodically with the BOS of the affiliated University

6.3.2 Teaching and Learning

1.Remedial classes were conducted for slow learners.

2.Guest lectures were arranged by inviting subject experts as resource persons.

6.3.3 Examination and Evaluation

Institution follows the formative and summative methods of evaluation. Evaluated scripts are given to students and their mistakes are discussed

6.3.4 Research and Development

1. Students are assigned research oriented study projects
2. Faculty are encouraged to present papers in the Seminars /Conferences/ Workshops.
3. Faculty are arranged to apply for Ph.D/Major/Minor research projects.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Purchased Books & Journals.
2. NET facility is provided to Staff & Students.
3. Photo Copier is also available in the Library

6.3.6 Human Resource Management

Staff were deputed to training programmes and workshops

Various committees were formed at institutional level in order to involve al the staff members in planning and executing academic and administrative tasks.

6.3.7 Faculty and Staff recruitment

1. Government of Andhra Pradesh recruit faulty through APPSC or Departmental promotion committee.
2. RJD recruits the Contract Faculty.
3. For Self-Finance courses, Guest faculty with minimum of 55% in PG are recruited by CPDC & Staff Council through Demo,interview after getting feedback from students.

6.3.8 Industry Interaction / Collaboration

1.Departments of Physics and Chemistry organized field trip to GVK power plant,Jegurupadu.

2.Department of Botany organized field trip to-------------------------

6.3.9 Admission of Students

1. Publicity is done through
2. Erecting Banners/Flexis in the local junctions,
3. Scrolling in the Local TV
4. Awareness about the programs offered and facilities in the college is created in the students of the neighboring Jr.Colleges with the cooperation of the respective Principals.
5. Admission notification & prospectors are uploaded in the college website.
6. Admissions are taken as per the norms of the affiliating university and Govt of AP.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | Medical Reimbursement. House building loan, Reader’s & Conveyance allowances to the differently - abled. |
| Non teaching | In addition to the Schemes available to teaching staff, festival advance is provided. |
| Students | Scholar Ships, endowment prizes, scribe facility to differently - abled during examinations, “Coaching for Entry Into Services" scheme of UGC, Remedial coaching. |

6.5 Total corpus fund generated

Nil

√

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | CCE ,Hyd,AP Academic Audit Committee | Yes | Principal |
| Administrative | \_ | AG , AP | Yes | Principal |

6.8 Does the University/ Autonomous College declare results within 30 days?

√

For UG Programmes Yes No

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For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Subject experts from various colleges are invited by VC & held discussions on the examinations and model changes.
2. Final decision made after getting curriculum feedback from the Principals on the changed exam pattern.
3. Changes in the Examination pattern are as below for all subjects
4. 20 marks—internal
5. 80 marks -- external

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

 1.Alumni meet was conducted every year for exchanging innovative ideas and sharing information pertaining to academic issues.

2.The alumni interacted with faculty and students on curricular,co curricular and extra curricular activities.

3.Feedback is taken so as to identify gaps and take remedial measures.

6.12 Activities and support from the Parent – Teacher Association

1.Advising on the student academic or behavioral problems and counseling the students and parents as and when required.

2.Parents provide helpful advice and suggestions through feedback.

6.13 Development programmes for support staff

Training to non teaching staff on using computers, Internet by the Department of Computers, LAN facility provided.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1.Eco club organizes sessions to students as a step towards making a Plastic-free Campus.

2.Swachchbharat is organized by NSS volunteers on every fourth Saturday.

3.Students are encouraged to use reusable bags and refillable water bottles.

4.Slogans on water conservation were stuck near water taps.

**Criterion – VII**

**7. Innovations and Best Practices**

**ANNEXURE**

**Analysis of Feedback of stakeholders:**

The college obtains feedback from stakeholders by conducting meetings periodically. The IQAC analyses the feedback and appropriate measures are taken.

1**. Feedback from Alumni**

The alumni felt that the students are not acquainted with choice based credit system. It suggested that the class counsellors should educate the students about the issue so that the pass percentage will further improve. It also suggested that add on courses need to be introduced.

**Action Taken:**

Awareness programme was conducted on semester system. Add on course on Tally was conducted.

**2.Feed back from Parents:**

Some parents from rural areas expressed anxiety that their wards find it difficult to reach homes in their villages as there are no buses after 05.00 PM. They requested to permit their daughters to leave early by half an hour. They also expressed their wish that they want their daughters to be matured physically and emotionally.

**Action Taken:**

The student counselling committee identified the students and prepared a list. They are granted permission accordingly. Adolescent training programme and workshop on personality Development were conducted.

3**. Feedback from Students:**

Students felt that library hours should be extended for their self study. They also requested to provide study material for various subjects.

**Action Taken:**

Library timings are extended by one hour. Ms.Devi, The Library Assistant helped the students in their self-study.

Books were procured under SC book bank scheme and are issued to the students.

2.Context

Speaking English allows one to actually broaden one’s world ,from job opportunities to ability to relate to people from other countries. Lack of knowledge of the English knowledge and not being fluent always keep students away from applying for jobs or courses . They have a very low esteem and are afraid of public speaking. Changing career landscapes in digital media and greater competition in colleges and workplaces make communication skills essential for success. Hence it is imperative that the teacher should provide multiple opportunities in and outside classroom for the students to practice listening and speaking.

3.Practice

A day is earmarked for performing communicative activities. The students plan the schedule of the programme by themselves. Rehearsal sessions are conducted in JKC classes so that the students feel less inhibited. The faculty encourage the students to participate in the event. Students perform various speaking activities with enthusiasm. The activities include pair conversations, group discussions, tongue twisters, jokes, recitation of poems, telephone conversations, quotable quotes JAM presentation etc.

4.Evidence of Success

The faculty reported that there is a notable improvement in students’speaking ability. They found a positive change in students’ attitude about language learning .They realised the benefits of doing group work and pair work. The programme’s strongest evidence of success comes from class counselors who consistently appreciate the increasing enthusiasm of students to improve their speaking abilities.

5.Problems Encountered

However ,while implementing the best practice the following problems are encountered,

* Persistent use of first language
* Lack of adequate vocabulary is a serious obstacle for many students
* Some students remain unmotivated
* Lack of language learning strategies
* Lack of responsibility on the part of the students
* Time constraints

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

Beginning of the year.

|  |  |
| --- | --- |
| Plan of Action | Action Taken Report |
| Organise health awareness programme for adolescent girls. | Dr.Ch..Lalitha and Dr.Sujaya Sri, senior doctors of the town were invited to organise counselling sessions on gynic problems, personal hygiene &deficiency anemia |
| To increase ICT based instruction. | Staff are encouraged to make maximum use of E classroom. |
| Encourage Students to utilize the facility of gym & indoor stadium. | Organised dist. level shuttle Badminton tournament sponsored by Loins club, Palakol. |
| To procure more number of text books for the library. | Purchased books worth Rs. 72,000 By using SC/ST Book bank fund sanctioned by state govt. |
| To improve communication skills of the students. | JKC of the college celebrated “English speaking skills Day” where in students performed various communicative activities. |
| Conduct coaching for competitive exams for outgoing students as well as other aspirants. | E class room was provided for 3 month on line couching for group II exams by DRDA W.G.Dist. |
| Plan a work shop for staff and students on teaching & learning practices | Organised a state level workshop on “the Dynamics of teaching and learning in the present contest”with Dr.J.Appa swamy assit.Prof.HCU, Hyd.As Chief Resource person. |
| Conduct more extension activities. | More than 10 activities like rallies, guest lecturers were conducted on “cashless transactions,swach- bharath and gender violence. |
| Organise Job malas form reputed companies. | Javahar knowledge centre of the college organised job drive in coordination with Reddy labs,hyd. |
| Skill based training. . | WEC of the college coordinated with women and child welfare center of the district and Kapu corporation in conducting 3 months training to 80 Kapu women in tailoring. |
| Take initiative to organise more competitions in various events to students | Competitions in elocution ,essay writing,Painting,Singing &skit were conducted on the occasion of Ekta diwas,Srinivas Ramanujan jayanthi, Independence Day ,Library week , sankranthi , vigilance awareness week,Consumers Day etc. |
|  |  |

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

**1. Organising Assembly in the Campus**

**The Practice:** The college holds assembly weekly twice for 15 minutes. The Physical Director supervises the activities in the assembly. Students and staff assemble in the college campus by 09.45 AM. It is mandatory for the students to attend in uniform except on Wednesdays and Saturdays. The aims of the activity are to promote value – based education, to develop a feeling of affiliation and unity among students, to develop a sense of identity with the college in the students, and to enable students share their experiences and success stories with others.

**2. Service to Man is Service to God**

**The Practice:** The institution develops common good fund with contribution both from the staff and the students. A committee was formed to govern the utilisation of the fund. The committee along with the student representatives collects used clothes, rice, utensils,toys etc. They visit old age home and the orphan age and distribute the items. They spend time with them and play games with the destitute children spreading happiness around them. The practice inculcates the spirit of loving and caring in the students.

7.4 Contribution to environmental awareness / protection

Environmental studies is a part of Curriculum for II year students

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7.5 Whether environmental audit was conducted? Yes No

**SWOC ANALYSIS**

**STRENGTHS:**

* Efficient and experienced faculty who are committed to student welfare
* Well structured mentoring system
* Well equipped science labs and computer lab
* ICT enabled instruction through virtual classroom
* Indoor Stadium and well equipped gym
* Library with sufficient number of books and journals
* Service oriented LEO club

**WEAKNESSES:**

* Shortage of regular faculty in certain departments
* Non availability of funding agencies for research projects
* Lack of self finance courses

**OPPORTUNITIES:**

* Short term certificate courses and add on courses
* Well structured mentoring system

**CHALLENGES:**

* Competition from increasing number of private degree colleges.
* Dropouts due to early marriages
* Limited transport facility before and after a certain point of time
* Most of the students are first generation learners

**FUTURE PLANS FOR ACADEMIC YEAR 2018-19:**

* To furnish construction of additional class rooms by December 2017.
* To procure more text books by seeking funds from govt.
* To extend E class room facility to outgoing students appearing for competitive exams.
* To persuade women and child welfare dept to offer training in tailoring trade this year too.
* To organise more number of job melas through JKC
* To seek financial assistance from ONGC for construction of additional toilets.
* To make continuous efforts for quality sustenance.
* To conduct more numbers student centered programmes in collaboration with Lions club.
* Conduct workshop on how to use technology to support teaching and learning to ensure the ongoing enhancement of quality of learning and teaching
* Students and faculty should be encouraged to use online resources to the maximum possible extent.
* To organise more seminars and extension lectures as part of gender related programs through WEC and NSS
* To ensure that the eco club plays key role in raising awareness of students on environmental issues.
* To see that a local Doctor is available in the working hours for providing medical counselling and health check up through WEC and NSS.

*Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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*To approach various agencies meant for women to organise skill- based trainings program.*

*Proposed to seek permission from the CCE and university start B.com (computers) as self – financed course.*

Name : S.P.Chand , Name: Dr.Ch.Nagamani ,

Lecturer in Economics Principal

*\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*